

**Adler Planetarium Institutional Records, 1912-2008
Finding Aid**

Adler Planetarium & Astronomy Museum

**Webster Institute for the History of Astronomy
Chicago, Illinois
2010**

Contact Information:

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Descriptive Summary of the Collection

Title: Adler Planetarium Institutional Records

Creator: Adler Planetarium & Astronomy Museum

Dates: 1912-2008

Extent: 70 linear feet (100 boxes including 10 oversize boxes and 1 large document drawer)

Language(s): Materials are predominately in English

Repository: Webster Institute for the History of Astronomy, Adler Planetarium & Astronomy Museum, Chicago

Abstract: The Adler Planetarium Institutional Records serve as the planetarium's permanent memory. The collection consists of unique primary records of enduring value that were created or received by the Adler Planetarium and have relevance to the historical development of the Planetarium and its functions over time.

Administrative Information

Cite As: Adler Planetarium Institutional Records, Adler Planetarium & Astronomy Museum, Chicago.

Provenance: Adler Planetarium & Astronomy Museum

Processed by: Margie Kollbocker, 2008; updates by Jodi Lacy, 2010

Funding: Processing supported in part by the Friends of the Center of Physics, American Institute of Physics.

Access: Obtained by completing a Research Request Form. Contact the Webster Institute for the History of Astronomy at (312) 322-0594 or astrohistory@adlerplanetarium.org. Some restrictions may apply due to individual privacy issues or the fragile nature of certain original documents. Permission is at the discretion of the Curator of the collection.

Ownership: The Adler Planetarium Institutional Records are the physical property of the Adler Planetarium & Astronomy Museum. Copyright may belong to the authors or their legal heirs or assigns. For permission to publish or reproduce materials from this collection, contact the Webster Institute for the History of Astronomy at (312) 322-0594 or astrohistory@adlerplanetarium.org.

Historical Background

The Adler Planetarium and Astronomy Museum was the first modern planetarium in the western hemisphere and houses one of the world's finest collections of antique astronomical instruments. Founder Max Adler was a senior officer in Sears, Roebuck and Company. The museum opened to the public on May 12, 1930. Dr. Philip Fox, a professor of astronomy at Northwestern University, was appointed the first director. The Zeiss planetarium projector and the Mensing Collection of historic scientific instruments were the central features. The planetarium was an integral part of the Century of Progress International Exposition World's Fair held in Chicago in 1933-1934 to celebrate the city's centennial.

The South Park Commissioners, which later became the Chicago Park District, maintained and operated the museum until it was incorporated under the directorship of Joseph Chamberlain in 1968. The Board of Trustees eventually assumed full management responsibilities in 1976.

The original building, designed by architect Ernst Grunsfeld is on the National Register of Historic Places. It is a twelve-sided structure made of St. Cloud (Minnesota) Rainbow Granite. The dome is copper. The front doors are bronze set with beveled glass. It is situated on Northerly Island, an artificial island on Lake Michigan in Chicago. There have been two subsequent additions of significance, in 1973 and 1997.

Max Adler's son, Robert Adler, took a significant interest in the museum and formed the Chicago Planetarium Society in the late 1950s to aid and support the museum.

There have been eight directors: Philip Fox (1929-1937), Maude Bennot (acting director, 1937-1945), F. Wagner Schlesinger (1945-1957), Albert Shatzel (1957-1959), Robert Johnson (served as the acting director for six months preceding 1960-1966), Mortimer Kaplow (1966-1967), Joseph Chamberlain (1968-1991), Paul Knappenberger (President, 1991- present).

Scope and Content of the Collection

The Adler Planetarium Institutional Records consist of materials created or received by the Adler Planetarium that have relevance to the historical development of the museum and its functions over time. Such records include (but are not limited to): legal records, financial reports, administrative documents, meeting minutes, policies, procedures, publications, press releases, correspondence, architectural plans, memorabilia, photographs, research notes, and papers of integral persons. Founders, officers, consultants, committee members and employees created the bulk of this documentation. The institution's organizational structure has grown and evolved over the life of the museum. The series in this collection represent a functional melding of these transformations.

This collection fills 100 boxes and one large document drawer and spans the years 1912-2008. The materials are organized in the following groupings:

| | |
|-------------|--|
| Series I | Office of Max Adler, 1928-1952 |
| Series II | Board of Trustees, 1933-2007 |
| Series III | Office of the Director, 1912-2005 |
| | A. Philip Fox (1929-1937) |
| | B. Maude Bennot (acting director, 1937-1945) |
| | C. F. Wagner Schlesinger (1945-1957) |
| | D. Albert Shatzel (1957-1959) |
| | E. Robert Johnson (acting director six months preceding 1960-1966) |
| | F. Mortimer Kaplow (1966-1967) |
| | G. Joseph Chamberlain (1968-1991) |
| | H. Paul Knappenberger (1991- present) |
| Series IV | Office of Robert Adler, 1936-1983 |
| Series V | Mayor's Committee on Adler, 1966-1970 |
| Series VI | Building & Grounds, 1928-2003 |
| Series VII | Human Resources, 1945-2000 |
| Series VIII | Astronomy Department, 1962-2008 |
| Series IX | History of Astronomy Department, 1930-2007 |
| Series X | Planetarium Shows, 1934-2004 |
| Series XI | Exhibits, 1912-2006 |
| Series XII | Public Programs & Members' Events, 1930-2007 |
| Series XIII | Special Events, 1930-2007 |
| Series XIV | Century of Progress, 1929-1992 |
| Series XV | Publications & Press, 1932-2008 |
| Series XVI | Annual Reports, 1976-2006 |
| Series XVII | 3D Items & Ephemera, 1930-2006 |

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Container List

Series I Office of Max Adler, 1928-1952

Max Adler was the founder and initial benefactor of the Adler Planetarium. This series includes Planetarium related documents created, collected by, or concerning Max Adler. The series begins with correspondence in chronological order followed by the remaining files in chronological order.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> | |
|------------------------------|----------------------|---|-----------------------------|
| 1 | 1 | Correspondence, 1928 | |
| | 2 | Correspondence, 1929 | |
| | 3 | Correspondence, 1930 | |
| | 4 | Correspondence, 1931 | |
| | 5 | Correspondence, 1932 | |
| | 6 | Correspondence, 1933 | |
| | 7 | Correspondence, 1934 | |
| | 8 | Correspondence, 1935 | |
| | 9 | Correspondence, 1936 | |
| | 10 | Correspondence, 1937 | |
| | 11 | Correspondence, 1938 | |
| | 12 | Correspondence, 1939 | |
| | 13 | Correspondence, 1940 | |
| | 14 | Correspondence, 1940 | |
| Oversize Box A | | | |
| 1 | 15 | Correspondence, 1941 | |
| | 16 | Correspondence, 1942 | |
| | 17 | Correspondence, 1943 | |
| | 18 | Correspondence, 1944 | |
| | 19 | Correspondence, 1945 | |
| | 20 | Correspondence, 1947 | |
| | 21 | Correspondence, 1948 | |
| | 22 | Correspondence, 1949 | |
| | 2 | 23 | Correspondence, 1950 |
| | | 24 | Correspondence, 1951 |
| | | 25 | Correspondence, n.d. |
| | | 26 | The Zeiss Planetarium, 1926 |
| 27 | | Agreement Between South Park Commission and Max Adler, 1928 | |
| 28 | | Article Given to Press, 1928 | |
| Document Drawer 1 | 29 | Planetarium Nurnberg- Schematic, 1928 | |
| 2 | 30 | Scrapbook, 1928-29 | |
| | 31 | South Park Communications (Max Adler's Copies), 1928-1931 | |
| Oversize Box A | 32 | Original Founding Agreements with South Park Commission- Galley Proof, 1928-1930 | |

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|---------------------------|----|--|
| 2 | 33 | Original Founding Agreements, 1928-1932 |
| | 34 | Ernest Grunsfeld- Architect, 1928-1940 |
| | 35 | Excerpts from Dedication Speech, 1930 |
| | 36 | Income for Tax Return Review-Max Adler & Adler Planetarium Trust, 1930 |
| | 37 | Journal of the Proceedings of the South Park Commissioners, |
| Oversize Box J | 38 | Resolution from South Park Commissioners to Max Adler- framed, 1930 |
| 2 | 39 | Time Magazine, 1930 |
| | 40 | Press Profile Piece, c1933 |
| | 41 | Trust Agreements, 1933-34 |
| | 42 | Newspaper Clippings, 1936 |
| | 43 | A Century of Progress Superior Court of Cook County Final Decree, 1937 |
| | 44 | Memoriam Resolution from Chicago Park District Commissioners, 1952 |
| | 45 | Chicago Public High Schools Proficiency Typewriting Test, n.d. |
| | 46 | Image, Vital Statistics from Sears, n.d. |

Series II Board of Trustees, 1933-2007

This series consists of documents concerning the Board of Trustees and their presence within the planetarium's organization. The materials include correspondence, annual meeting notes, various institutional reports such as long-range plans, and legal documents such as the Letters of Incorporation from 1968. The series begins with correspondence in chronological order followed by the remaining files in chronological order.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|---------------------------|----------------------|---|
| 1 | 1 | Correspondence, 1933 |
| | 2 | Correspondence, 1934 |
| | 3 | Correspondence, 1935 |
| | 4 | Correspondence, 1936 |
| | 5 | Correspondence, 1939 |
| | 6 | Correspondence, 1940 |
| | 7 | Correspondence, 1941 |
| | 8 | Correspondence, 1942 |
| | 9 | Correspondence, 1950 |
| | 10 | Correspondence, 1951 |
| | 11 | Correspondence, 1971 |
| | 12 | Correspondence, 1980 |
| | 13 | Adler Planetarium Trust Agreements, 1933-1957 |
| | 14 | Report on Planetarium Operations Under Contract with a Century of Progress, 1933-34 |
| Oversize Box A | 15 | Architect Contracts, 1934 |
| 1 | 16 | Adler Planetarium Trust Reports, 1934-1948 |

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|---|----|--|
| | 17 | Chicago Park District Annual Reports, 1936-1951 |
| | 18 | Proceedings of the Chicago Park District, 1939-1950 |
| | 19 | Meeting Notes, 1949 |
| | 20 | Exhibit Installation Financial Receipts, 1950-1952 |
| | 21 | Adler Planetarium Trust Liability Policy, 1950-1954 |
| | 22 | Adler Planetarium Trust Tax Returns, 1953-1958 |
| | 23 | Chicago Park District- Adler Planetarium Trust Agreement, 1957 |
| | 24 | Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 1), 1957 |
| | 25 | Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 2), 1957 |
| 2 | 26 | Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 3), 1957 |
| | 27 | Report and Recommendation by the Chicago Planetarium Society (Copy 1), 1959 |
| | 28 | Report and Recommendations by the Chicago Planetarium Society (Copy 2), 1959 |
| | 29 | Report and Recommendations by the Chicago Planetarium Society (Copy 3), 1959 |
| | 30 | Report and Recommendations by the Chicago Planetarium Society (Copy 4), 1959 |
| | 31 | Suggested Exhibits Report, 1959 |
| | 32 | Financial Recommendations Report, 1959 |
| | 33 | Scope & Organizational Report, 1959 |
| | 34 | Proposal of Expanded Operations, 1960 |
| 3 | 35 | Articles of Incorporation –Original, Draft, Photos, 1968 |
| | 36 | By-laws, 1968-1991 |
| | 37 | Tax Exempt Status, 1968 |
| | 38 | Trustees List, 1968-2002 |
| | 39 | Annual Meetings of the Corporation, 1975-2006 |
| | 40 | Agreement Between Chicago Park District and the Adler Planetarium, 1976 |
| | 41 | Half-Century Celebration Trustee Committee, 1979-1980 |
| | 42 | Nominating Committee Report, 1981 |
| | 43 | Long Range and Strategic Plans- December, 1992 |
| | 44 | Space Millennium Project Fund Raising Recommendations, 2000 |
| | 45 | Departmental Updates, 2006 |
| | 46 | Departmental Updates, 2007 |
| | 47 | 2006 Report-Research and Collections, 2007 |
| | 48 | Annual Meeting Candids, n.d. |

Series III Office of the Director, 1912-2005

This series captures the papers of each of the Adler's directors during their time in office. It consists of eight sub-series, one for each director (see below). Correspondence and reports related to the administration of the planetarium make up the bulk of these records. Several

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directors served in other capacities within the planetarium prior to assuming the office of director. As a result, their files may cover time periods longer than their tenure as director and overlap time periods of other's files. Each sub-series begins with correspondence from that particular director's office in chronological order and is followed by the remaining files in chronological order.

- A. Philip Fox (1929-1937)
- B. Maude Bennot (acting director, 1937-1945)
- C. F. Wagner Schlesinger (1945-1957)
- D. Albert Shatzel (1957-1959)
- E. Robert Johnson (acting director six months preceding 1960-1966)
- F. Mortimer Kaplow (1966-1967)
- G. Joseph Chamberlain (1968-1991)
- H. Paul Knappenberger (President, 1991- present)

Sub-Series IIIA Office of the Director- Phillip A. Fox

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|--|
| 1 | 1 | Correspondence, 1912 |
| | 2 | Correspondence, 1928 |
| | 3 | Correspondence (Part 1), 1929 |
| | 4 | Correspondence (Part 2), 1929 |
| | 5 | Correspondence (Part 1), 1930 |
| | 6 | Correspondence (Part 2), 1930 |
| | 7 | Correspondence (Part 3), 1930 |
| 2 | 8 | Correspondence (Part 1), 1931 |
| | 9 | Correspondence (Part 2), 1931 |
| | 10 | Correspondence (Part 1), 1932 |
| | 11 | Correspondence (Part 2), 1932 |
| | 12 | Correspondence (Part 1), 1933 |
| | 13 | Correspondence (Part 2), 1933 |
| | 14 | Correspondence (Part 3), 1933 |
| 3 | 15 | Correspondence- Publisher, 1933 |
| | 16 | Correspondence (Part 1), 1934 |
| | 17 | Correspondence (Part 2), 1934 |
| | 18 | Correspondence, 1935 |
| | 19 | Correspondence, 1936 |
| | 20 | Correspondence, 1937 |
| | 21 | Correspondence, 1938 |
| 4 | 22 | Correspondence, 1939 |
| | 23 | Correspondence, 1940 |
| | 24 | Correspondence, 1941 |
| | 25 | Correspondence, n.d. |
| | 26 | Chicago Astronomical Society, 1887, 1930 |
| | 27 | Purchase Receipts, 1906-1937 |
| | 28 | The Celebration of the Semi-Centennial of the Chicago Astronomical Society and the Dedication of a Monument to the |

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| | | |
|-----------------|----|--|
| | | Memory of Truman Harry Stafford by Philip Fox, (reprint), 1913 |
| | 29 | Zeiss Planetarium zu Jena Lectare Scripts, 1928 |
| Oversize | 30 | Scrapbook, 1929-1930 |
| Box B | | |
| 4 | 31 | Ward's Natural Science Establishment, 1929 |
| | 32 | The Adler Planetarium and Astronomical Museum by Philip Fox, 1929 |
| | 33 | Zeiss, 1929-1932 |
| | 34 | Essays about Adler Planetarium, 1930 |
| | 35 | Mensing Collection, 1930 |
| | 36 | Meteors and the Leonids Lecture- by C.C. Wylie, 1930 |
| | 37 | Staff List with Salaries, 1930 |
| | 38 | Transparency Legends, 1930 |
| | 39 | Attendance Records, 1930-1937 |
| | 40 | The Astronomical Fraternity of the World by David Pickering, 1931 |
| | 41 | Demonstration of Two Pieces of Apparatus, 1931 |
| | 42 | Museum Attendance- The Journal of the Royal Astronomic Society of Canada, 1931 |
| | 43 | The Adler Planetarium and Astronomical Museum of Chicago (reprint), 1932 |
| | 44 | Apparatus for Showing Eclipses, Meteoric Showers, and Aurora in Planetarium Demonstrations by Philip Fox, 1932 |
| | 45 | Museum Schedule, 1932 |
| | 46 | Planetarium Building Alterations & Additions, 1932 |
| | 47 | Statement of Planetarium Income and Expense, 1932 |
| Oversize | 48 | Guidebook Galleys, 1933 |
| Box A | | |
| 4 | 49 | Guidebook Mock-Ups (Part 1), 1933 |
| 5 | 50 | Guidebook Mock-Ups (Part 2), 1933 |
| | 51 | Guidebook Mock-Ups (Part 3), 1933 |
| | 52 | Guidebook Mock-Ups (Part 4), 1933 |
| | 53 | Guidebook Proofs, 1933 |
| | 54 | Junior Astronomy Club, 1933 |
| | 55 | The Story of the Zeiss Planetarium by Franz Fieseler, 1933 |
| | 56 | Calendar Reform, 1934 |
| | 57 | The Drama of the Heavens Radio Broadcast, 1934 |
| | 58 | South Park Commissioners Statement of Planetarium Income & Expenditures, 1934 |
| | 59 | Summer Lecture notes, 1934 |
| 6 | 60 | Guidebook Mock-Ups & Proofs, 1935 |
| | 61 | List of Foreign Institutions Receiving Mensing Catalog, 1935 |
| | 62 | The Starry Heavens- The Zeiss Optical Planetarium, by Philip Fox, 1935 |
| | 63 | Sky Maps, 1935-1936 |
| | 64 | Adler Planetarium Museum Report, 1936 |

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- 65 Chicago Park District- Annual Report, 1936
- 66 Zeiss Planetaria Opening Dates, 1937
- 67 A Statement to the Board of Trustees of the Museum of Science and Industry, 1940
- 68 Adler Planetarium Slides Set- price list, n.d.
- 69 Clocks, n.d.
- 70 Zeiss Photo Exhibition Invitation, n.d.

Sub-Series IIIB Office of the Director-Maude Bennot

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|--|
| 1 | 1 | Correspondence, 1930 |
| | 2 | Correspondence, 1931 |
| | 3 | Correspondence, 1932 |
| | 4 | Correspondence, 1933 |
| | 5 | Correspondence, 1934 |
| | 6 | Correspondence, 1935 |
| | 7 | Correspondence, 1936 |
| | 8 | Correspondence, 1937 |
| | 9 | Correspondence- Publisher, 1937-1943 |
| | 10 | Correspondence, 1938 |
| | 11 | Correspondence, 1939 |
| | 12 | Correspondence (Part 1), 1940 |
| | 13 | Correspondence (Part 2), 1940 |
| | 14 | Correspondence, 1941 |
| 2 | 15 | Correspondence, 1942 |
| | 16 | Correspondence, 1943 |
| | 17 | Correspondence, 1944 |
| | 18 | Correspondence, 1945 |
| | 19 | Correspondence, n.d. |
| | 20 | Bulletin of the Chicago Academy of Sciences- The Atwood Sphere, 1913 |
| | 21 | Orbit of BGC 1036 by Maude Bennot, 1925 |
| | 22 | Article Reprints, 1925-1932 |
| | 23 | Journal- The Monthly Evening Sky Map, 1932-1941 |
| | 24 | Notes and Memoranda, 1933-1937 |
| | 25 | Museum of Science and Industry, 1933-1944 |
| | 26 | Astronomy Booklets, 1933, 1937, n.d. |
| | 27 | World Calendar- Calendar Reform, 1935-1950 |
| | 28 | Receipts, 1936-1941 |
| | 29 | Various Journals, 1937-1943 |
| | 30 | News Clippings, 1937-1944 |
| | 31 | Attendance Records, 1938-1945 |
| | 32 | Annular Eclipse of the Sun, 1939 |
| | 33 | Annual Report, 1940 |
| | 34 | Repairs, 1940 |

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- 35 History of the Calendar by Maude Bennot, 1941
- 36 Chicago Park District- Publisher Specifications, 1942
- 37 Another New Year by Maude Bennot, 1945
- 38 Letterhead, n.d.
- 39 Telescope Catalog, n.d.

Sub-Series IIIC Office of the Director- F. Wagner Schlesinger

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|---|
| 1 | 1 | Correspondence, 1945 |
| | 2 | Correspondence- Blakesley, 1945-1949 |
| | 3 | Correspondence, 1946 |
| | 4 | Correspondence, 1947 |
| | 5 | Correspondence, 1948 |
| | 6 | Correspondence, 1949 |
| | 7 | Correspondence, 1950 |
| | 8 | Correspondence, 1951 |
| | 9 | Correspondence, 1952 |
| | 10 | Correspondence, 1953 |
| | 11 | Correspondence, 1954 |
| | 12 | Correspondence- Renovations, 1954-55 |
| | 13 | Correspondence, 1955 |
| | 14 | Correspondence, 1956 |
| | 15 | Planetarium Inventory-list of 35mm film rolls, 1945 |
| | 16 | Meteor Showers, 1945-1946 |
| | 17 | Eclipses, 1945-1951 |
| | 18 | Attendance Records, 1946-1957 |
| | 19 | Employment Records and Biographical Sketch, 1946-1957 |
| | 20 | New Dome, 1947-1954 |
| | 21 | Budget Recommendations, 1951 |
| | 22 | Improvements, 1952-1953 |
| | 23 | Currency & Coin Receipts, 1953-1954 |
| | 24 | Console Bid, 1955 |
| | 25 | Globes, n.d. |
| | 26 | Zeiss, n.d. |

Sub-Series IIID Office of the Director- Albert Shatzel

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|----------------------|
| 1 | 1 | Correspondence, 1950 |
| | 2 | Correspondence, 1951 |
| | 3 | Correspondence, 1952 |
| | 4 | Correspondence, 1953 |
| | 5 | Correspondence, 1954 |
| | 6 | Correspondence, 1955 |
| | 7 | Correspondence, 1956 |

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| | |
|----|--|
| 8 | Correspondence, 1957 |
| 9 | Correspondence, 1958 |
| 10 | Correspondence, 1959 |
| 11 | Correspondence, n.d. |
| 12 | Employment Status and Resignation Letter, 1950-1959 |
| 13 | Attendance Records, 1957-1958 |
| 14 | Building Maintenance, 1958 |
| 15 | Memo from Morrison Planetarium Regarding the Admission of Children, 1958 |
| 16 | Perpetual Calendar Notes, 1958 |
| 17 | Planetaria Report, 1958 |
| 18 | Lecture Attendance Statistics, 1958-1959 |
| 19 | Celestial Guide Newsletter, 1959 |
| 20 | Sirius Astronomical Society Newsletter, 1959 |
| 21 | To Find the Parabolic Orbit of a Comet by a Graphical Method, n.d. |
| 22 | The Light-Curve of Jupiter III in Eclipse by A. Shatzel, n.d. |

Sub-Series III E Office of the Director- Robert Johnson

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|--|
| 1 | 1 | Correspondence, 1959 |
| | 2 | Correspondence, 1960 |
| | 3 | Correspondence, 1961 |
| | 4 | Correspondence, 1962 |
| | 5 | Correspondence, 1963 |
| | 6 | Correspondence, 1964 |
| | 7 | Correspondence, 1965 |
| | 8 | Correspondence, n.d. |
| | 9 | Attendance Records, 1950-1963 |
| | 10 | Hayden Planetarium, 1956-1965 |
| | 11 | Celestial Guide Newsletter, 1959 |
| | 12 | Exhibit Programs & Optical Shop, 1959 |
| | 13 | Organizational Chart, 1959 |
| | 14 | Astronomy Courses Outlines, 1960 |
| | 15 | Report to the Commissioners, 1960 |
| | 16 | Things that Fall From the Sky, by Ray. K. Marshall, 1960 |
| | 17 | Budget Records, 1960-1961 |
| Oversize | | |
| Box A | | |
| 1 | 18 | Budget Documents (part 1), 1960-1967 |
| 2 | 19 | Budget Documents (part 2), 1960-1967 |
| | 20 | NASA Educational Materials, 1961 |
| | 21 | Roof Telescope Specifications, 1961 |
| | 22 | Timetable of Major Events & Projects, 1961 |
| | 23 | Assistant Director-Dr. Donald Rogers, 1961-63 |
| | 24 | Reports and Notes on Expansion Needs, 1962-1964 |

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| | |
|----|--|
| 25 | 3 rd National Conference on the Peaceful Uses of Space (Part 1), 1963 |
| 26 | 3 rd National Conference on the Peaceful Uses of Space (Part 2), 1963 |
| 27 | 3 rd National Conference on the Peaceful uses of Space (Part 3), 1963 |
| 28 | The Story of the Moon by Robert Johnson, 1963 |
| 29 | Gas News: Showcase for the Skies, 1965 |
| 30 | On the Frontiers of Knowledge by Robert Johnson, 1967 |
| 31 | Exhibit Notes & Labels, n.d. |
| 32 | Instrument Descriptions. n.d. |

Sub-Series IIIF Office of the Director- Mortimer Kaplow

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|----------------------|
| 1 | 1 | Correspondence, 1963 |
| | 2 | Correspondence, 1965 |
| | 3 | Correspondence, 1966 |
| | 4 | Budget 1967-1968 |

Sub-Series IIIG Office of Director- Joseph Chamberlain

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|------------|---------------|---|
| 1 | 1 | Correspondence, 1968 |
| | 2 | Correspondence, 1969 |
| | 3 | Correspondence, 1970 |
| | 4 | Correspondence, 1971 |
| | 5 | Correspondence- Accreditation, 1971, 1984 |
| | 6 | Correspondence, 1972 |
| | 7 | Correspondence, 1973 |
| | 8 | Correspondence, 1975 |
| | 9 | Correspondence, 1976 |
| | 10 | Correspondence, 1977 |
| | 11 | Correspondence, 1978 |
| | 12 | Correspondence, 1979 |
| | 13 | Correspondence, 1980 |
| | 14 | Correspondence, 1981 |
| | 15 | Correspondence, 1982 |
| | 16 | Correspondence, 1983 |
| | 17 | Correspondence, 1984 |
| | 18 | Correspondence, 1985 |
| | 19 | Correspondence, 1986 |
| | 20 | Correspondence, 1987 |
| | 21 | Correspondence, 1988 |
| | 22 | Correspondence, 1989 |
| | 23 | Correspondence, 1990 |

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- 24 Correspondence, 1991
25 Correspondence, n.d.
26 Star of Bethlehem Booklets, 1949-1977
27 Articles by Joseph Chamberlain, 1957-1963
28 Doctoral Dissertation, 1962
29 Planetarium Visitors Study, 1968
30 Emory Williams, Adler President, 1971
2 31 Accreditation (Part 1), 1971-1973
32 Accreditation (Part 2), 1971-1973
33 Press Pass- Walt Grisham, 1972
34 Copernicus Medical Research Foundation Event, 1973
35 Public Relations Proposal, 1973
36 Museum II Meeting Transcript, 1975
37 Commission on Chicago Historical and Architectural Landmarks
Report, 1976
38 Preliminary Prospectus for Celebration of Fiftieth Anniversary,
1978
39 Public Relations Program for 50th Anniversary, 1978
40 Semi-centennial Preliminaries, 1978-1979
41 50th Anniversary Report, 1979
42 CAS Observer, 1979
43 International Museum Day Proclamation, 1979
44 Six Belles Event, 1979
45 50th Anniversary Birthday Party, 1980
46 Attendance Comparison, 1980
3 47 Half-Century Campaign, 1980
48 Isaac Stern Event, 1980
49 School Competitions, 1980
50 Zeiss, 1980-1982
51 Bratsk Eclipse (slides), 1981
52 AAM Reaccreditation, 1981-1985
53 Report of the Adler Planetarium Committee, 1982-1985
54 Reorganization of Staff Responsibilities, 1983
55 Roderick S. and Marjorie K. Webster, 1983-1987
56 Manual Food Service Agreement, 1984
57 Robert Adler Obituary & Images, 1984
58 Press, 1985
59 Robert Adler Memorial Service, 1985
60 National Historic Landmarks Designation, 1985-1987
61 Stolen Compendium Recovered, 1986
62 Financial Campaign, 1988
63 Aquarium and Museum Purposes Fund, 1989
64 C.A.R.A.- Center for Astrophysical Research in Antarctica, 1989
65 Holiday Schedule Memorandum, 1989-1991
66 Memoranda to Staff, 1990-1991
67 Adler Bank Accounts Meeting, 1991

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- 68 File Index, n.d.
- 69 Guy Bluford Event, n.d.
- 70 Zeiss Planetarium Model VI, n.d.

Sub-Series IIIH Office of the Director- Paul Knappenberger

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|-------------------|----------------------|--|
| 1 | 1 | Correspondence, 1992 |
| | 2 | Correspondence, 1995 |
| | 3 | Correspondence, 1996-1998 |
| | 4 | Grant Proposals, 1990-1996 |
| | 5 | Museum Attendance Reports, 1990-1999 |
| | 6 | Spitz Lecture, 1991 |
| | 7 | Formative Evaluation, 1992 |
| | 8 | Strategic Long Range Plan, 1992 |
| | 9 | Marketing Notes, 1992-1998 |
| | 10 | Press, 1992-1998 |
| | 11 | Adler Planetarium Council, 1993 |
| | 12 | Accreditation Correspondence and Documentation, 1994 |
| | 13 | Audience Experience Guides, 1994 |
| | 14 | Project Management, 1994 |
| | 15 | Organizational Charts, 1994-1995 |
| | 16 | Goals, 1994-1996 |
| | 17 | Marketing Strategies, 1994-2000 |
| | 18 | Audience Development Report (Part 1), 1995 |
| | 19 | Audience Development Report (Part 2), 1995 |
| | 20 | Audience Development Report (Part 3), 1995 |
| | 21 | Audience Development Report (Part 4), 1995 |
| | 22 | Audience Development Report (Part 5), 1995 |
| | 23 | Audience Development Report (Part 6), 1995 |
| | 24 | Audience Development Report (Part 7), 1995 |
| | 25 | Audience Development Report (Part 8), 1995 |
| | 26 | Audience Development Report (Part 9), 1995 |
| | 27 | Audience Development Report (Part 10), 1995 |
| | 28 | Audience Development Report (Part 11), 1995 |
| | 29 | Audience Development Report (Part 12), 1995 |
| 2 | 30 | Audience Development Report (Part 13), 1995 |
| | 31 | Audience Development Report (Part 14), 1995 |
| | 32 | Financial Campaign, 1995 |
| | 33 | International Illumination Design Award, 1995 |
| | 34 | Senior Management Retreats, 1995-1996 |
| | 35 | Monthly Membership Trends, 1995-1998 |
| | 36 | Museum Campus Trustees, 1997 |
| | 37 | Institutional Goals, 1997-1998 |
| | 38 | Senior Management Committee, 1998 |
| | 39 | Public Relations & Marketing, 1998-2001 |

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| 40 | Creating Exhibitions at the Adler by Paul Knappenberger, 1999 |
| 41 | Museum Campus Report, 1999 |
| 42 | Account Descriptions, 2000 |
| 43 | Museum Decline by Nancy Moffett, 2000 |
| 44 | Strategic Long Range Plans, 2000-2005 |
| 45 | CityPass Chicago User Survey Report, July 2002 |
| 46 | Donor Lists, 2004 |
| 47 | Biographical Information, n.d. |

Series IV Office of Robert Adler, 1936-1983

Robert Adler, the son of Max Adler, actively supported the museum with his time, talents, and resources. This series documents his many endeavors associated with the planetarium. These endeavors include the formation and activities of the Chicago Planetarium Society. The series begins with correspondence in chronological order followed by the sub-series 'Chicago Planetarium Society,' followed by the remaining files in chronological order.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
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| 1 | 1 | Correspondence, 1936 |
| | 2 | Correspondence, 1937 |
| | 3 | Correspondence, 1938 |
| | 4 | Correspondence, 1939 |
| | 5 | Correspondence, 1947 |
| | 6 | Correspondence, 1949 |
| | 7 | Correspondence, 1950 |
| | 8 | Correspondence, 1951 |
| | 9 | Correspondence, 1952 |
| | 10 | Correspondence, 1953 |
| | 11 | Correspondence, 1954 |
| | 12 | Correspondence, 1955 |
| | 13 | Correspondence, 1956 |
| | 14 | Correspondence, 1957 |
| | 15 | Correspondence, 1958 |
| | 16 | Correspondence, 1959 |
| | 17 | Correspondence, 1960 |
| | 18 | Correspondence, 1961 |
| | 19 | Correspondence, 1962 |
| | 20 | Correspondence, 1963 |
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| | 24 | Correspondence, 1967 |
| | 25 | Correspondence, 1968 |
| | 26 | Correspondence, 1972 |
| | 27 | Correspondence, 1975 |
| | 28 | Correspondence, n.d. |

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| 2 | 29 | Chicago Planetarium Society (Part 1), 1958-1968 |
| | 30 | Chicago Planetarium Society (Part 2), 1958-1968 |
| Oversize | 31 | Chicago Planetarium Society- Scrapbook, 1958-1973 |
| Box C | | |
| 2 | 32 | Chicago Planetarium Society-Reports, 1959 |
| | 33 | Chicago Planetarium Society-Special Guide to Museum, 1959 |
| | 34 | Chicago Planetarium Society-Press, 1960 |
| | 35 | Chicago Planetarium Society-Buffer Dinner and Star Party, 1961 |
| | 36 | Chicago Planetarium Society-Rooftop Observatory, 1962 |
| | 37 | Chicago Planetarium Society-Background, 1962,1968 |
| | 38 | Chicago Planetarium Society-Space Frontiers Newsletters, 1962-1968 |
| | 39 | Chicago Planetarium Society-Museum Development Committee, 1963-1964 |
| | 40 | Chicago Planetarium Society-Annual Reports and Audit Reports, 1964-1968 |
| | 41 | Chicago Planetarium Society-Members List, 1968 |
| | 42 | Chicago Planetarium Society-6 th Astro-Science Workshop, 1968-1969 |
| | 43 | Chicago Planetarium Society-Membership Invitation, n.d. |
| | 44 | Chicago Planetarium Society Recommendations, n.d. |
| 3 | 45 | Agreement Between South Park Commissioners and Max Adler, 1928 |
| | 46 | Adler Planetarium Trust Agreements, 1938 |
| | 47 | August 1952 Report of the Museum, 1952 |
| | 48 | Public Relations Program, 1954 |
| | 49 | Adler Planetarium Trust Study, 1956-1957 |
| | 50 | Renovation, 1956-1957 |
| | 51 | December 1957 Report of the Museum, 1957 |
| | 52 | The Museum News AAM Newsletter, 1958 |
| | 53 | Board of Education handbooks-Adler Broadcasts, 1958 |
| | 54 | The Operation and Organization of a Planetarium Installation in Chicago- A Proposed Set of Principles by Roy K. Marshall, 1958 |
| | 55 | Book Department, 1959 |
| Oversize | 56 | Photo Album- International Meeting of Planetarium Executives, 1959 |
| Box B | | |
| 3 | 57 | Administrative Problems of the Adler Planetarium (draft), 1960 |
| | 58 | 60 th Birthday Tribute, 1960 |
| | 59 | Mayor's Committee on the Adler Planetarium-background notes, 1960-1967 |
| | 60 | Building Expansion Proposal, 1962-1963 |
| | 61 | Adler Trust, 1964 |
| | 62 | Lake Forest Academy Antiques Show, 1964 |
| | 63 | Report of the Mayor's Cultural Committee, 1966 |
| 4 | 64 | Photo Album, 1970 |
| | 65 | Max & Sophie Biographical History (photo copied from The |

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| | | family of Max and Sophie Adler compiled by Robert Adler), 1972 |
| 66 | | World Clock, 1979 |
| 67 | | Lohr Collection, 1982 |
| 68 | | Hebrew Union College Jewish Institute of Religion honor Robert Adler, 1983 |
| 69 | | Photographs of Planetarium, n.d. |

Series V Mayor's Committee on Adler, 1966-1970

Mayor Richard J. Daley, at the request of the commissioners of the Chicago Park District, appointed a committee to review and make recommendations for the future development of the Adler Planetarium. This series contains the reports generated during the tenure of this task force from August 1967 to February 1968.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
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| 1 | 1 | Notes, 1966-1968 |
| | 2 | Consultants, 1967-1968 |
| | 3 | Press, 1967-1968 |
| | 4 | Record of Checks Drawn, 1967-1968 |
| | 5 | Research, 1967-1968 |
| | 6 | Subcommittees, 1967 |
| | 7 | Subcommittee-Building, 1967-1968 |
| | 8 | Subcommittee-Finance Budget, 1967-1968 |
| 2 | 9 | Subcommittee-Personal and Administrative Relations, 1967-1968 |
| | 10 | Subcommittee-Program, 1967-1968 |
| | 11 | Subcommittee-Promotion, 1967-1968 |
| | 12 | Subcommittee-Negotiating, 1968 |
| | 13 | Final Report (draft) 1968 |
| | 14 | Report, 1967-1968 |
| | 15 | Final Report, (Copy 1). 1967-1968 |
| 3 | 16 | Final Report (Copy 2), 1968 |
| | 17 | Final Report (Copy 3), 1968 |
| | 18 | Final Report (Copy 4 plus partial report). 1968 |
| | 19 | Memorandum of Agreement with Chicago Park District, 1968 |
| | 20 | Appointment of Dr. Chamberlain Announcement, 1968 |
| | 21 | Recommendations, 1968-1970 |
| | 22 | Committee List, n.d. |

Series VI Building & Grounds, 1928-2003

The Adler Planetarium is a lakefront icon in Chicago. The property and facilities have grown and changed throughout the years. This series contains many of those plans, campaigns and transformations as well as ongoing building maintenance. This series is arranged in chronological order.

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| 1 | 1 | Dedicatory Plaque and Bronze Zodiacal Plaques, 1928-1931 |
| Document | 2 | Part Plot Plan Showing Plumbing and Electrical Service, 1929 |
| Drawer 1 | | |
| 1 | 3 | Building Repairs, 1929-1940 |
| | 4 | List of Construction Contractors, 1930 |
| | 5 | Building Specifications Work Order, 1930, 1943 |
| | 6 | Adler Architecture (article reprints), 1930-1931 |
| | 7 | Electrical, 1930-1940 |
| | 8 | Heating and Ventilation, 1930-1940 |
| | 9 | Landscaping, 1930-1939 |
| | 10 | National Terrazzo and Mosaic Association Chicago, 1933 |
| | 11 | Terrazzo Esplanade, 1933 |
| | 12 | Turnstiles, 1933-1945 |
| | 13 | Roads-Museum Access, 1933-1995 |
| | 14 | Specifications of Acoustical Treatment for Planetarium Chamber, 1934 |
| Document | 15 | Proposals for Repairs, 1939 |
| Drawer 1 | | |
| 1 | 16 | Specification for Repairs and Improvements, 1939 |
| Oversize | 17 | Planetarium Control Circuits, 1950 |
| Box A | | |
| 1 | 18 | Chicago Park District Renovation Announcement, 1954 |
| | 19 | Specifications for Repairs, Improvements, 1955 |
| | 20 | Specifications for Repairs, Improvements, 1956 |
| Document | 21 | Observatory Dome & Cylinder and Telescope Bases, 1957 |
| Drawer 1 | | |
| 2 | 22 | Specifications for Repairs and Improvements (Part 1), 1957 |
| | 23 | Specifications for Repairs and Improvements (Part 2), 1957 |
| Document | 24 | Tuckpointing Plan Elevation and Section Blue Print, 1957 |
| Drawer 1 | | |
| 2 | 25 | Repair Journal, 1958 |
| | 26 | Specifications for Repairs and Improvements, 1958 |
| | 27 | Insurance-Correspondence, 1961 |
| | 28 | Specifications for Repairs and Improvements, 1962 |
| Document | 29 | Planetarium Extension Blue Prints, 1968 |
| Drawer 1 | | |
| 2 | 30 | Terrazzo Esplanade-Correspondence, 1968, 2000 |
| Oversize | 31 | Overall Dimensions of Planetarium Instrument- Schematic, 1969 |
| Box A | | |
| 2 | 32 | Astro-Science Center Capitol Fund Campaign, 1969-1971 |
| Document | 33 | Lower Level Plan West- Schematic, 1971 |
| Drawer 1 | | |
| 2 | 34 | Nicolaus Copernicus Monument, 1973 |
| Document | 35 | Lighting Layout- Schematic, 1978 |
| Drawer 1 | | |
| 2 | 36 | Open Lands Project Terrain- Grant Park Tomorrow Program, 1978 |

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| | 37 | Thaddeus Kosciuszko Statue, 1978 |
| | 38 | Henry Moore, Sundial, 1978-2001 |
| | 39 | Renovation Proposal, 1980 |
| Document | 40 | Sky Theatre Shelf- Schematic, 1980 |
| Drawer 1 | | |
| 3 | 41 | Doane Observatory, 1980-2001 |
| | 42 | Building Images, 1982 |
| Document | 43 | Alterations and repairs to Existing Theater and Observatory |
| Drawer 1 | | Facilities- Schematic, 1986 |
| 3 | 44 | Museum Campus Plan, 1988 |
| | 45 | Project Timeline, 1989-1991 |
| Document | 46 | Renovations to Existing Mid-level Blue Prints, 1991 |
| Drawer 1 | | |
| 3 | 47 | Facility Program, 1994-1998 |
| | 48 | International Illumination Design Award, 1995 |
| | 49 | Cyberspace Classroom Usage Procedures, 1996 |
| | 50 | Building Stone Notes, 1997 |
| | 51 | Major Naming Gift Opportunities, 1997 |
| | 52 | Galileo's Café and Shooting Star Gift Shop, 1998 |
| | 53 | Campaign Newsletter, 1999 |
| | 54 | Italians in Chicago (Terrazzo Esplanade), 1999 |
| | 55 | Library Renovation Proposal, 1999 |
| | 56 | The New Sky Pavilion, 1999 |
| | 57 | Phrase III, IV, V Timeline, 1999 |
| | 58 | Renovations, 1999 |
| | 59 | Ernest Grunsfeld-Correspondence, 2000 |
| Document | 60 | Existing Conditions Plan for Exhibit Designer, 2000 |
| Drawer 1 | | |
| 3 | 61 | Ferguson Fund History, 2003 |
| | 62 | America's Courtyard, 2003 |
| | 63 | Architectural Schematics, n.d. |
| Oversize | 64 | Architectural Schematics, n.d. |
| Box A | | |
| 3 | 65 | Ernest A. Grunsfeld- Biographical Info, n.d. |
| | 66 | Mechanical Systems Code, n.d. |
| | 67 | Print of Building Image, n.d. (source unknown) |
| | 68 | Dome Statistics, n.d. |
| Document | 69 | Turnstiles- Schematics, n.d. |
| Drawer 1 | | |

Series VII Human Resources, 1945-2000

This series is comprised of records related to all the people involved in the ongoing functioning of the museum, primarily the staff and volunteers. Although these records were created in various departments of the museum over time, the bulk of the documents are from the Human Resources Department and the Volunteer Office. The Human Resources Department is the

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portion of the organization that manages personnel issues such as hiring, training, salaries, and other employee related concerns including policies and procedures. The Volunteer Office oversees the recruitment, training, and communications of the museum's volunteer-force. These materials include items such as job descriptions, memoranda, internal newsletters, staff meeting minutes, agendas, policies, procedures, and training programs. This series is arranged in chronological order.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
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| 1 | 1 | Daily Attendance Sheet Payroll #6, 1945 |
| | 2 | Employee Handbook, 1977 |
| | 3 | Employee Lists, 1988-1994 |
| | 4 | Memoranda, 1988-1999 |
| | 5 | Telephone Directories, 1989, n.d. |
| | 6 | All Staff Meetings, 1989-1998 |
| | 7 | Information Systems Training for Staff, 1991-1999 |
| | 8 | Full-time Temporary Employee Guidelines, 1992 |
| | 9 | Policies and Procedures, 1992-1995 |
| | 10 | Surveys, 1992-1999 |
| | 11 | Employee Insurance, 1993 |
| | 12 | Full-time Employee Orientation Packet, 1994 |
| | 13 | Volunteer Newsletters, 1994-2004 |
| | 14 | Guest Relations Training Program, 1995 |
| | 15 | N.O.N. Unnamed Staff Newsletter, 1995 |
| | 16 | Volunteer Opportunities, 1996-1997 |
| | 17 | Contribution Campaigns, 1996-1998 |
| | 18 | Written Inquiry Instructions for Volunteers, 1997 |
| | 19 | All Staff Emails, 1998-2003 |
| | 20 | Museum Campus Memoranda, 1999 |
| | 21 | Purchase Order Training Manual, 2000 |
| | 22 | Forms, n.d. |
| | 23 | Guide Manual, n.d. |
| | 24 | Job Descriptions, n.d. |
| | 25 | Staff Events, n.d. |

Series VIII Astronomy Department, 1962-2008

This department conducts research in astronomy, astrophysics, and cosmology and seeks to convey these concepts to the public. The staff members contribute to exhibits, public programs and publications. This series consists of records generated during these pursuits. The museum members' library, while it existed, was considered part of the Department of Astronomy therefore the records from the library and the office of the librarian are included in this series. The sub-series 'Correspondence' is first, followed by the 'Office of Senior Astronomer Eric Carlson,' followed by the 'Office of the Librarian,' followed by the remaining files. All files within the series and sub-series are in chronological order.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
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- 2** Correspondence, 1963
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- 4** Correspondence, 1965
- 5** Correspondence, 1966
- 6** Correspondence, 1984
- 7** Correspondence, 1988
- 8** Correspondence, 1992
- 9** Correspondence, 1994
- 10** Office of Senior Astronomer Eric Carlson- Correspondence, 1974-1994
- 11** Office of Senior Astronomer Eric Carlson- Diffuse Nebulae Course Notes (Part 1), 1964-1965
- 12** Office of Senior Astronomer Eric Carlson- Diffuse Nebulae Course Notes (Part 2), 1964-1965
- 13** Office of Senior Astronomer Eric Carlson- Moon Lecture Notes, 1978
- 14** Office of Senior Astronomer Eric Carlson-Management Objectives and Strategies, 1992
- 15** Office of Senior Astronomer Eric Carlson- Hot and Cold Dark Matter Course Outline, 1994
- 16** Office of Senior Astronomer Eric Carlson- Bulletin of the American Astronomical Society, 1995
- 17** Office of Senior Astronomer Eric Carlson- Presentation Notes, n.d.
- 18** Office of Senior Astronomer Eric Carlson- Research Files (Part 1), n.d.
- 19** Office of Senior Astronomer Eric Carlson- Research Files (Part 2), n.d.
- 2** **20** Office of Senior Astronomer Eric Carlson- Research Files (Part 3), n.d.
- 21** Office of Senior Astronomer Eric Carlson- Research Files (Part 4), n.d.
- 22** Office of Senior Astronomer Eric Carlson- Research Files (Part 5), n.d.
- 23** Office of Senior Astronomer Eric Carlson- Research Files (Part 6), n.d.
- 24** Office of Senior Astronomer Eric Carlson- Research Files (Part 7), n.d.
- 25** Office of Senior Astronomer Eric Carlson- Stellar Interiors Course Notes, n.d.
- 26** Office of Senior Astronomer Eric Carlson- Earth Course Notes (Part 1), n.d.
- 27** Office of Senior Astronomer Eric Carlson- Earth Course Notes (Part 2), n.d.
- 28** Office of Senior Astronomer Eric Carlson- Relativity and

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| | | Cosmology Course Notes, n.d. |
| | 29 | Office of the Librarian- Correspondence, 1988-1998 |
| 3 | 30 | Office of the Librarian- Library Book Collection, 1800-1991 |
| | 31 | Office of the Librarian- Library Manual, 1956-1992 |
| | 32 | Office of the Librarian- NASA Publications, 1975 |
| | 33 | Office of the Librarian- Projects and Ideas, 1977-1998 |
| | 34 | Office of the Librarian- Missing Books, 1988 |
| | 35 | Office of the Librarian- Donations, 1980-2000 |
| | 36 | Office of the Librarian- Budgets and Notes, 1984-1994 |
| | 37 | Office of the Librarian- Book Inventory, 1988 |
| | 38 | Office of the Librarian- Library Requests, 1988-2000 |
| | 39 | Office of the Librarian- Acquisitions, 1989-1999 |
| | 40 | Office of the Librarian- Department Faculties, 1991 |
| | 41 | Office of the Librarian- Vision Statement, 1991 |
| | 42 | Office of the Librarian- Annual Reports, 1990-1993 |
| | 43 | Office of the Librarian- Computer Schedule Register, 1991-1994 |
| | 44 | Office of the Librarian- Accreditation Survey, 1992 |
| | 45 | Office of the Librarian- Bibliographic Series, 1992 |
| 4 | 46 | Office of the Librarian- Guide to Astronomy Organizations, 1992 |
| | 47 | Office of the Librarian- Shelf Lists/Authority Terms, 1992-1993 |
| | 48 | Office of the Librarian- Library Register (Part 1), 1992-1997 |
| | 49 | Office of the Librarian- Library Register (Part 2), 1992-1997 |
| | 50 | Office of the Librarian- Library Plans and Reports, 1992-1999 |
| | 51 | Office of the Librarian- Notes from the Patrons, 1992-2000 |
| | 52 | Office of the Librarian- Author Catalog, 1993 |
| | 53 | Office of the Librarian- Cassette Tapes Collections Register, 1993 |
| | 54 | Office of the Librarian- Library Profile, 1993 |
| | 55 | Office of the Librarian- Order Report, 1993 |
| | 56 | Office of the Librarian- Shelf List Catalog, 1993 |
| 5 | 57 | Office of the Librarian- Subject Catalog, 1993 |
| | 58 | Office of the Librarian- Staff Inquiries and Requests, 1994 |
| | 59 | Office of the Librarian- Newsletter Holdings, 1995 |
| | 60 | Office of the Librarian- Juvenile Collections, 1995-2000 |
| | 61 | Office of the Librarian- CD Inventory, 1997 |
| | 62 | Office of the Librarian- Serial Database, 1997 |
| | 63 | Office of the Librarian- Library Advisory Committee, 1998 |
| | 64 | Office of the Librarian- Office Usage Questionnaire, 1998 |
| | 65 | Office of the Librarian- Inter-Library Loan Requests (Part 1), 1999-2000 |
| | 66 | Office of the Librarian- Inter-Library Loan Requests (Part 2), 1999-2000 |
| | 67 | Office of the Librarian- Periodical Subscription Survey, 2000 |
| | 68 | Office of the Librarian- Curator's Office Book Collection, n.d. |
| | 69 | Office of the Librarian- List of Books that Need Repair, n.d. |
| | 70 | Office of the Librarian- Library Administrator, n.d. |
| 6 | 71 | Office of the Librarian- Library Information, n.d. |

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| 72 | A Photographic Atlas of the Heavens by Frank Jettner, 1962 |
| 73 | Operation of Zeiss Planetarium, 1963 |
| 74 | Astronomical Information Sheets, 1964-1968 |
| 75 | Eclipse and Moon notes, 1964-1997 |
| 76 | Comet Ikeya-Seki, 1965 |
| 77 | Solar Eclipse Fact Sheets, 1967, 1999, n.d. |
| 78 | Local Climatological Data, 1969-1970 |
| 79 | Zeiss VI Handbook, 1970 |
| 80 | Great Lakes Planetarium Association, 1975 |
| 81 | Jupiter Effect, 1975-1977 |
| 82 | Chicago Astronomical Society, 1977-1979 |
| 83 | Department Meetings Agenda and Minutes, 1989-1993 |
| 84 | How to Think About Extraterrestrials by James Sweitzer, 1991 |
| 85 | Demonstration Program Goals, 1993 |
| 86 | Time Budget, 1994-1995 |
| 87 | Night Watch with Jim Seevers, 1995-1997 |
| 88 | AAS Centennial- Lucy Fortson, 1999 |
| 89 | Astrophysicists in Science Museums, 2000 |
| 90 | Exploring the Universe Course Syllabus-Larry Ciupik, 2000 |
| 91 | Prime Focus- department newsletter, 2008 |
| 92 | Department Survey, n.d. |
| 93 | Messier Catalog, n.d. |
| 94 | Quantum Quarterly Lecture Notes, n.d. |

Series IX History of Astronomy Department, 1930-2007

This department is responsible for the collections held by the Adler's Webster Institute for the History of Astronomy as well as related research. The staff members contribute to exhibits, public programs and publications. This series consists of records generated during these pursuits. Since records in this series document activities relating to the historic collections owned by the planetarium this series dates back to the opening of the museum, far beyond the actual formation of this specific department. The sub-series 'Collections Correspondence' in chronological order is first, followed by the 'Office of the Curator' sub-series also in chronological order, followed by the sub-series 'Exhibit Files' which reflects the department's original filing system, then the remaining files follow in chronological order.

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| | 2 | Collections Correspondence, 1962 |
| | 3 | Collections Correspondence, 1963 |
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| | 5 | Collections Correspondence, 1965 |
| | 6 | Collections Correspondence, 1966 |
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| | 8 | Collections Correspondence, 1968 |
| | 9 | Collections Correspondence, 1969 |

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| 10 | Collections Correspondence, 1970 |
| 11 | Collections Correspondence, 1971 |
| 12 | Collections Correspondence, 1980 |
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| 15 | Collections Correspondence, 1985 |
| 16 | Collections Correspondence, 1986 |
| 17 | Collections Correspondence, 1987 |
| 18 | Collections Correspondence, 1988 |
| 19 | Collections Correspondence, 1989 |
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| 21 | Office of the Curator, 1952 |
| 22 | Office of the Curator, 1961 |
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| 24 | Office of the Curator, 1964 |
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| 26 | Office of the Curator, 1966 |
| 27 | Office of the Curator, 1967 |
| 28 | Office of the Curator, 1968 |
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| 31 | Office of the Curator, 1971 |
| 32 | Office of the Curator, 1972 |
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| | 54 Office of the Curator, 2005-2006 |
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| | 56 | Exhibit Files- Midlevel, 1930 |
| | 57 | Exhibit Files- Brussels International Exhibition, 1934-1935 |
| | 58 | Exhibit Files- Surveying, Artillery Case N4, 1940 |
| | 59 | Exhibit Files- Surveying Case N3, 1942 |
| | 60 | Exhibit Files- Telescope Exhibit, 1950 |
| | 61 | Exhibit Files- Time Exhibit, 1951 |
| Document | 62 | Exhibit Files- Time Exhibit, 1968 |
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| 2 | 63 | Exhibit Files- Isenbrook Planetarium 2d, 1970 |
| | 64 | Exhibit Files- Mapping the Heavens Case 2b, 1970 |
| 3 | 65 | Exhibit Files- North Hall, 1970 |
| | 66 | Exhibit Files- Sundial Case 1a, 1970 |
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| 3 | 68 | Exhibit Files- Telescope Hall, 1971 |
| | 69 | Exhibit Files- Exhibits at Other Museums, 1974-1985 |
| | 70 | Exhibit Files- Early Astronomers 2a, 1975 |
| | 71 | Exhibit Files- Early Time Finding Case 1b, 1976 |
| | 72 | Exhibit Files- Evolution of the Planetarium, Case 2c, 1976 |
| Document | 73 | Exhibit Files- Navigation, 1976 |
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| 3 | 74 | Exhibit Files- Variety of Sundials Case 1c, 1977 |
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| | 76 | Exhibit Files- Discovery of Uranus, 1980 |
| | 77 | Exhibit Files- Navigation, 1980 |
| | 78 | Exhibit Files- Benjamin Banneker Case 3b, 1983 |
| | 79 | Exhibit Files- The Astrolabe Case 2f, 1984 |
| | 80 | Exhibit Files- Compendia Case, 1e, 1984 |
| | 81 | Exhibit Files- Early Timekeeping Case 1d, 1984 |
| | 82 | Exhibit Files- Surveying Case 3c, 1984 |
| | 83 | Exhibit Files- Surveying. Mining Artillery Case 3d, 1984 |
| | 84 | Exhibit Files- Eastern Atrolabes Case 2e, 1986 |
| 4 | 85 | Exhibit Files- Brahe Exhibit, 1989 |
| | 86 | Exhibit Files- Seeing the Universe, 1990 |
| | 87 | Exhibit Files- ABCs of Astronomy, 1992 |
| | 88 | Exhibit Files- Budget 1992-1993 |
| | 89 | Exhibit Files- Pre-Sears and Russell, 1992-1993 |
| | 90 | Exhibit Files- 18 th Century Material, 1993 |
| | 91 | Exhibit Files- Astrolabe, 1993 |
| | 92 | Exhibit Files- Captain's Cabin, 1993 |
| | 93 | Exhibit Files- Formatine Evaluation for Exhibit Design, 1993 |
| | 94 | Exhibit Files- Instrument Exhibit Meetings Notes (Part 1), 1993 |
| 5 | 95 | Exhibit Files- Instrument Exhibit Meetings Notes (Part 2), 1993 |
| | 96 | Exhibit Files- Nollet Exhibit Traveling Exhibit, 1993 |
| | 97 | Exhibit Files- North Hall Artifact Selection (Part 1), 1993 |
| | 98 | Exhibit Files- North Hall Artifact Selection (Part 2), 1993 |

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| | 99 | Exhibit Files- Potential Exhibit Ideas, 1993 |
| | 100 | Exhibit Files- Sears and Russell Correspondences (Part 1), 1993 |
| | 101 | Exhibit Files- Sears and Russell Correspondences (Part 2), 1993 |
| | 102 | Exhibit Files- Sundials, 1993 |
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| | 107 | Exhibit Files- Armillaries, 1994 |
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| | 111 | Exhibit Files- Graphic Worksheets, 1994 |
| | 112 | Exhibit Files- Images Considered for TUYIH, 1994 |
| | 113 | Exhibit Files- Islamic World, 1994 |
| | 114 | Exhibit Files- Medieval Music Recordings, 1994 |
| | 115 | Exhibit Files- Misc. Information About Gathering Images, 1994 |
| | 116 | Exhibit Files- Roland Michaud, 1994 |
| 7 | 117 | Exhibit Files- TUIYH Development Files-1994 |
| | 118 | Exhibit Files- TUIYH Volunteer Training and Demonstrator's Guide, 1994 |
| | 119 | Exhibit Files- Who Used These: Collage of Comets, 1994 |
| | 120 | Exhibit Files- Who Used These: Gemma Frisius, 1994 |
| | 121 | Exhibit Files- Who Used These: Louis XIV, 1994 |
| | 122 | Exhibit Files- Who Used These: Monk, 1994 |
| | 123 | Exhibit Files- Who Used These: Mrs. Bryan, 1994 |
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| | 125 | Exhibit Files- Medieval University Classroom, 1994-1995 |
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| | 130 | Exhibit Files- Graphic Sources for Drawn Images, 1995 |
| | 131 | Exhibit Files- Sundials, 1995 |
| | 132 | Exhibit Files- Tom Telescope, 1995 |
| | 133 | Exhibit Files- TUIYH, Photo Credits, n.d. |
| | 134 | Exhibit Files- AAAS Exhibit, n.d. |
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| | 136 | Exhibit Files- Astrolabe, n.d. |
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| | 155 | Queries, 1962-1999 |
| | 156 | Astronomical Instruments at the Adler Planetarium and Astronomical Museum, 1964 |
| | 157 | Rejected Book Offers, 1964-2001 |
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| | 161 | Rare Book Purchases, 1975 |
| | 162 | Policy on Accessing and Deaccessioning of Artifacts for the Collection, 1982-1983 |
| | 163 | National Trust for Historical Preservation, Survey, 1983-1984 |
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| | 166 | Notes, Curatorial Expenses, 1984 |
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| | 176 | Buttles Papers, 1991-1998 |
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| | 178 | Ralph Mansfield Correspondence, (Part 2), 1992-2006 |
| | 179 | C. Berger Rare Book Cataloging, 1996 |
| | 180 | Museums in the Park Reports, 1997-2001 |
| | 181 | Maude Bennot, 1998 |
| | 182 | Webster Lectures, 1998-2007 |
| | 183 | Deaccessioning Duplicate Rare Books, 1999 |
| | 184 | Treasures from the Time Museum by Bruce Stephenson, 1999 |
| | 185 | Webco Contract Cataloging, 1999 |
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| 189 | Memorial Notice: David Pingre, 2005 |
| 190 | International Association of Bibliophiles, 2007 |
| 191 | International Association of Bibliophiles- Chicago Museums Booklet, 2007 |
| 192 | Antique Instrument Slide Set Description, n.d. |
| 193 | Bookplate, n.d. |
| 194 | Brochures, n.d. |
| 195 | Exhibits, Notes, n.d. |
| 196 | Museum Collection, Space Frontiers, n.d. |
| 197 | Summer Camp Tour Instructions, n.d. |
| 198 | Western Astrolabes Order Form, n.d. |

Series X Planetarium Shows, 1934-2004

This series consists of materials documenting the various planetarium sky shows presented in the Adler's theaters, including lecturers' outlines and notes. Publications created by the Adler that specifically relate to the opening and showing of the theater productions are included in this series as well as reviews published in the media. Press releases about the planetarium shows may also be present in the Publications & Press Series. This series is arranged in chronological order.

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| | 6 | The Moon, 1945 | |
| | 7 | Sky Show, Lecturer's Outlines, (Part 1), 1945 | |
| | 8 | Sky Show, Lecturer's Outlines, (Part 2), 1945 | |
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| | 10 | Sky Shows Lecture Outlines, 1946 | |
| | 11 | What Are Stars, 1946 | |
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| | 13 | Sky Show Lecture Outlines, 1959 | |
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| | 15 | Sky Shows, 1960 | |
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| | | 19 | Sky Show Correspondence, 1962-1988 |
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| 10 | 66 | Sky Shows, 1998 |
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| | 68 | Millennium Mysteries, 1999 |
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| 70 | Mission to Mars, 1999-2000 |
| 71 | Black Holes, 2000 |
| 72 | Spirits from the Sky, Thunder on the Land, 2000 |
| 73 | Solar Storms, 2001 |
| 74 | Skywatchers of Africa, 2002 |
| 75 | Aliens at the Adler, 2003 |
| 76 | SonicVision, 2004 |
| 77 | Show kits available to other Museums, n.d. |
| 78 | Sky Show Lecture Outlines, n.d. |
| 79 | Sky Shows Music, n.d. |
| 80 | The Star of Bethlehem, n.d. |

Series XI Exhibits, 1912-2006

This series documents the various exhibits, temporary and permanent, displayed over the lifetime of the museum. Announcements, plans, schematics and correspondence make up the bulk of this series. Publications created by the Adler that specifically relate to the opening of new exhibits are included in this series as well as reviews published in the media. Press releases about exhibits may also be present in the Publications & Press Series. This series is in chronological order with files relating to any one specific exhibit grouped together starting with the Atwood Sphere.

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| 1 | 4 | Atwood Sphere- Operator's Reference, 1992 | |
| | 5 | Atwood Sphere- Acquisition and Logistics Notes, 1995 | |
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| | 7 | Atwood Sphere- Fundraising, 1996-1998 | |
| | 8 | Atwood Sphere- Project Proposal, 1996 | |
| | 9 | Atwood Sphere- Move (Betacam Cassettes), 1997 | |
| | 10 | Atwood Sphere- Interpretation, 1997-1998 | |
| | 11 | Atwood Sphere- Meetings Minutes, 1997-1998 | |
| | 2 | 12 | Atwood Sphere- Platform, 1997-1998 |
| | | 13 | Atwood Sphere- Budget, 1998 |
| | | 14 | Atwood Sphere- Chicago Academy of Sciences (Reprints), 1998 |
| | | 15 | Atwood Sphere- Image Research, 1998 |
| | | 16 | Atwood Sphere- Location and Interactives, 1998 |
| | | 17 | Atwood Sphere- Move and Restoration, 1998 |
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| | | 19 | Atwood Sphere, 2000 |
| | 20 | Atwood Sphere-Advisory Committee, n.d. | |
| | 21 | Exhibits List, 1930 | |
| | Document | 22 | Proposed Exhibit- Schematic, 1938 |

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| Drawer 1 | 23 | International Geophysical Year- Schematic, 1957-1958 |
| 2 | 24 | North Hall Exhibits, 1961, 1990 |
| | 25 | Is it a Meteorite?, 1962 |
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| | 27 | The Unexpected Universe, 1973 |
| | 28 | Space Age Exhibition Hall, 1974 |
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| | 30 | Exhibit Plans for 1980, 1978 |
| | 31 | Revamping the Bicentennial Exhibit to "Solar System Exploration and Discoveries Hall," 1978 |
| | 32 | Navigation Exhibits, 1978-1992 |
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| | 38 | Star Gods of the Ancient Americas, (Part 1), 1982-1983 |
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| 3 | 40 | The New Universe, 1983 |
| | 41 | History of Astronomy Proposed Exhibits, 1984 |
| Document | 42 | Preliminary Concept Sketches, 1984 |
| Drawer 1 | | |
| 3 | 43 | Race to the Moon, 1984 |
| Document | 44 | Preliminary Floor Plan- Schematic, 1986 |
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| 3 | 45 | A Revolution in Measurement Review by Jane Pridemore, 1989 |
| Document | 46 | Exhibit Planning and Design- Ralph Applebaum Associates Inc, 1991 |
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| 3 | 47 | Two Worlds of Science, 1993 |
| | 48 | Formative Evaluation for Exhibition Design, 1993 |
| | 49 | Our Place in the Universe, 1993 |
| Oversize | 50 | New Gallery Plans, 1995,1997 |
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| 3 | 51 | The Universe in Your Hands, 1995 |
| | 52 | The Universe in Your Hands Press Kit, 1995 |
| | 53 | The Universe in Your Hands Review by Phyllis Robineau, 1995 |
| | 54 | Exhibit Master Plan Draft 4, 1996 |
| | 55 | Imagine the Universe- A Space Art Exhibition, 1996 |
| | 56 | Awestruck by the Majesty of the Heavens, 1997 |
| | 57 | Bringing the Heavens to Earth, 1999-2002 |
| | 58 | Hubble Space Telescope, 2000 |
| | 59 | The Remarkable Work of Copernicus, Hevelius, and Other |

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| | 61 | Dawn of the Space Age, 2001 |
| | 62 | Tracing Constellations Through History, 2001-2002 |
| | 63 | Lost Spacecraft, 2005 |
| | 64 | Lovell Exhibition- Statue Photo Diary, 2005 |
| | 65 | Lovell Exhibition- Shoot for the Moon, 2005-2006 |
| Drawer 1 | 66 | Celestial mapping- Story Board, n.d. |
| 3 | 67 | Comet Floor Demo, n.d. |
| | 68 | Exhibit Labels, n.d. |
| | 69 | Schematics and Notes- Unidentified Exhibit, n.d. |

Series XII Public Programs & Members' Events, 1930-2007

The Planetarium generates many events for its members and the general public. These events include educational programs, overnights in the museum, lectures, trips, observing parties and more. The planetarium facilities may also be reserved for private parties. This series contains records of these activities arranged in chronological order.

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| | 4 | Astronomy Courses, (Part 1), 1960-2005 | | |
| | 5 | Astronomy Courses (Part 2), 1960-2005 | | |
| | 2 | 6 | Astronomy Courses (Part 3), 1960-2005 | |
| | | 7 | Museum Course Catalogs, 1961-1966 | |
| | | 8 | School Group Programs (Part 1), 1964-2001, n.d. | |
| | | 9 | School Group Programs (Part 2), 1964-2001, n.d. | |
| | | 10 | Course Schedule and Attendance, 1968-1992 | |
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| | | 17 | Membership Brochures, 1975-2005 | |
| | | 18 | Modern Celestial Navigation Course Outline, 1978 | |
| | | 3 | 19 | Catering Services, 1979 |
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| 21 | Members Events and Public Lectures, 1981-2006 | | | |
| 22 | Interactive Video Classes, 1983 | | | |
| 23 | Sky Photo Contest, 1984 | | | |
| 24 | American Society of Mechanical Engineers, 1984 | | | |

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| Oversize | 25 | Chicago's Guide to Halley's Comet, 1985 |
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| 3 | 26 | Membership Correspondence, 1986 |
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| 3 | 29 | New Telescope Tour of Doane Observatory, 1987 |
| Oversize | 30 | Classes for Adults, 1989-1990 |
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| 3 | 31 | Children's Courses, 1991-1993 |
| | 32 | Mystery Objects Contest, 1992 |
| | 33 | Programs, Exhibits and Events Schedule, 1992-1995 |
| | 34 | Astronomy Programs for Members, Students, Educators, 1992-2000 |
| | 35 | African Skies Outreach Program, 1993 |
| | 36 | Courses and Resources for Teachers, 1993-1998, n.d. |
| | 37 | 1930's Historical Tour, 1995 |
| | 38 | Connecting to the Universe, 1995 |
| | 39 | Lesson Plans and Activities Guides, 1995, n.d. |
| | 40 | Membership Campaigns, 1995-1996 |
| Oversize | 41 | Adler's Guide to Comet Hyakutake, 1996 |
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| 4 | 42 | Big Bang Cosmology Course Notes and The Large Structure of the Universe Course Notes, 1997 |
| | 43 | Unveiling the Center of the Milky Way Galaxy Course Notes, 1998 |
| | 44 | Family Programs, 1998-1999, n.d. |
| | 45 | The Mars Millennium Project, 1999 |
| Oversize | 46 | The Mars Millennium Project, 1999 |
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| 4 | 47 | New Wing Opening Events, 1999 |
| Oversize | 48 | Pritzker Symposium and Lecture Series, 1999 |
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| 4 | 49 | Public Lecture Series- Our Expanding Universe, 1999 |
| | 50 | Visitor Feedback, 1999 |
| | 51 | Rachel Carson Elementary School Professional Development Day, 1999 |
| | 52 | Observing Events, 2000 |
| | 53 | Planets Cluster with the Crescent Moon, 2000 |
| | 54 | Salsa meets Swing, 2000 |
| | 55 | Corky Seigels Chamber Blues, 2001 |
| | 56 | Lecture- Orbiting Pulsars and Relativistic Gravity by Joseph Taylor, 2001 |
| | 57 | Schedule Promotion, 2001 |
| | 58 | Luna Cabana, 2001 |
| | 59 | African Skies Poetry Slam, 2001, 2002 |

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| | 60 | Public Lecture Series- Heliocentricity: Discovering the Sun, 2001-2002 |
| | 61 | Rees Lecture, 2002 |
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| Oversize | 63 | Teaching from Space Program- NASA, 2003 |
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| 4 | 64 | United Airlines Sponsorship, 2003-2004 |
| | 65 | Marsapalooza (CDs), 2004 |
| Document | 66 | Marsapalooza Poster- Autographed, 2004 |
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| 4 | 67 | Adler Women's Board, 2005-2006 |
| | 68 | Corporate Members Program, 2006 |
| | 69 | The Zula Patrol, 2007 |
| | 70 | Alan B. Shepard Society, n.d. |
| | 71 | Mathematics/Science Motivation Project- Awards Evening, n.d.. |
| | 72 | A Sailor's Delight, n.d. |
| | 73 | Special Evenings Events, n.d.. |
| Oversize | 74 | Clyde Tombaugh- Discoverer of Pluto- Guest Lecturer, n.d. |
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| 4 | 75 | VIP pass, n.d. |

Series XIII Special Events, 1930-2007

The Adler Planetarium has feted its many anniversaries and renovations by holding special events including galas, banquets and reopening celebrations. This series includes notes, speeches, invitations, announcements and schedules related to these special events, arranged in chronological order.

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| 1 | 1 | Opening Dedication- Correspondence, 1930 |
| | 2 | Opening Dedication- Invitations/Tickets/Programs, 1930 |
| | 3 | Opening Dedication- Speech by Dr. Horace J. Bridges, 1931 |
| | 4 | Inauguration and Demonstration of Zeiss Planetarium, 1930 |
| | 5 | 25 th Anniversary, 1955 |
| | 6 | 30 th Anniversary, 1960 |
| | 7 | Adler Planetarium Reopening Ceremonies, 1970 |
| | 8 | Astro-Science Center- Dedication, 1973 |
| | 9 | Astro-science Center- Opening Symposium, 1973 |
| | 10 | Astro-science Center- The Unexpected Universe Symposium, 1973 |
| | 11 | Symposium and Unveiling Ceremony of the Plaque with Names of the Principle Donors for the Erection of the Nicolaus Copernicus Monument, 1974 |
| | 12 | Opening Ceremonies, the Doane Observatory, 1977 |
| | 13 | 50 th Anniversary, 1979-1980 |

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| 2 | 14 | 50 th Anniversary, An Evening with Isaac Stern, 1980 |
| | 15 | Awards Presentation Dinners, 1981-1982 |
| | 16 | President Bush Visit, 1989 |
| | 17 | HAD/DDA Program, 1992 |
| | 18 | A Little Night Music Under the Stars, 1993 |
| | 19 | Annular Eclipse, 1994 |
| | 20 | Celestial Ball, 1994 |
| | 21 | Founders Day Script, 1994 |
| | 22 | 65 th Anniversary, 1995 |
| | 23 | 65 th Anniversary-Proclamation by Mayor Richard M. Daley, 1995 |
| | 24 | Celestial Ball, 1995 |
| | 25 | Celestial Ball, 1996 |
| | 26 | 109 th Meetings of the Astronomical Society of the Pacific, 1997 |
| | 27 | Groundbreaking/Renovation/Reopening, 1997-1999 |
| | 28 | Celestial Ball, 1998 |
| | 29 | Museum Campus Gala, 1998 |
| | 30 | American Astronomical Society Centennial Meeting, 1999 |
| | 31 | Celestial Ball, 1999 |
| | 32 | Celestial Ball, 2002 |
| | 33 | Celestial Ball, 2003 |
| | 34 | Celestial Ball, 2004 |
| | 35 | 75 th Anniversary Celebration- Planning Team notes, 2004 |
| | 36 | 75 th Anniversary Celebration, 2004-2005 |
| Oversize | 37 | 75 th Anniversary Celebration- Jim Lovell's Birthday, n.d. |
| Box A | | |
| 2 | 38 | 5 th International Conference on the Inspiration of Astronomical Phenomena, 2005 |
| | 39 | Celestial Ball, 2006 |
| | 40 | Gemini 12: 40 th Anniversary, 2006 |
| | 41 | Celestial Ball, 2007 |
| | 42 | Sputnik 50th Anniversary, 2007 |

Series XIV Century of Progress, 1929-1992

The Century of Progress International Exposition was the name of the World's Fair held in Chicago in 1933-1934 to celebrate the city's centennial. The Adler was an integral part of the Century of Progress celebration. This series contains correspondence and publications related to the Adler and its role within the Century of Progress. See also the Publication & Press series (XV) for more press coverage of this event and the 3D Items & Ephemera series (XVII) for commemorative souvenirs. These records are arranged in chronological order.

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| 1 | 1 | National Research Council Science Advisory Committee, 1929 |
| | 2 | Report on the Committee of Astronomy, 1929 |
| | 3 | Newspaper Clippings, 1929-1935 |
| | 4 | Dedication of Fort Dearborn, 1931 |

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| | 5 | Chicago Film Laboratory, 1932 |
| | 6 | News Release, 1932 |
| | 7 | Program for Architectural Building Ground Breaking, 1932 |
| | 8 | American Institute of Park Executives- 34 th Annual Convention, 1933 |
| | 9 | Encyclopedia Britannica Article (reprint), 1933 |
| | 10 | Official World's Fair Weekly- Opening Week, 1933 |
| | 11 | Opening Ceremonies, 1933 |
| | 12 | Pertinent Facts Brochure, 1933 |
| | 13 | Postcard with Related Correspondence, 1933, 2006 |
| | 14 | Program Announcements, 1933 |
| Oversize | 15 | Study for General Plan-Map, 1933 |
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| 1 | 16 | Terrazzo Esplanade, 1933, 1981 |
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| 1 | 18 | Official Notices and Permits, 1933-1934 |
| | 19 | Philip Fox Honors, 1933-1934 |
| | 20 | Arcturus Pamphlet, 1934 |
| | 21 | Exhibitors and Concessionaires, 1934 |
| | 22 | Radio Broadcast Manuscript- Philip Fox, 1934 |
| | 23 | Student Tour Section, 1934 |
| | 24 | Demolition of Sky Ride Tower, 1935 |
| | 25 | Survey and Prospectus of Chicago Fair by Mayor Kelly's World Fair Committee, 1935 |
| | 26 | Image File Journal, 1992 |
| | 27 | Daily Loud Speaker Announcement, n.d. |
| | 28 | Parking Schematic, n.d. |
| | 29 | Special Events, n.d |

Series XV Publications & Press, 1932-2008

This series incorporates newspaper clippings and press releases about the planetarium as well as publications generated by the planetarium for the public. Guidebooks, newsletters and brochures are included in this series. The guidebooks in this series were published sporadically by the museum from 1932 to 1999 and were designed to lead visitors through their visit to the museum. They include historical information, floor plans, and collection highlights and more general astronomy and scientific information, as well as descriptions of the skyline as seen from the planetarium. Any published materials specific to particular exhibits and planetarium shows are filed in Series X (Planetarium Shows) or Series XI (Exhibits), as appropriate. The sub-series 'Guidebooks' in chronological order is first, followed by the sub-series 'Newspaper Clippings' in chronological order (some originals and some photocopies), followed by 'Press Releases' also in chronological order, followed by the remaining files in chronological order. The remaining files include articles from a vast variety of publications featuring the Adler.

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| 1 | 1 | Guidebook, 1932 |
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| | 3 | Guidebook- September, 1933 |
| | 4 | Guidebook- July, 1935 |
| | 5 | Guidebook- September, 1937 |
| 2 | 6 | Guidebook, 1942 |
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| | 9 | Guidebook, 1973 |
| | 10 | Guidebook, 1980 |
| | 11 | Guidebook Revisions, 1998-1999 |
| | 12 | Guidebook, 1999 |
| | 13 | Guidebook-Library List, n.d. |
| 3 | 14 | Newspaper Clippings, 1926-1928 |
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| 3 | 29 | Newspaper Clippings, 1949 |
| | 30 | Newspaper Clippings, 1950-1959 |
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| Oversize Box E | 33 | Newspaper Clippings, 1960 |
| 3 | 34 | Newspaper Clippings, 1961 |
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| 3 | 36 | Newspaper Clippings, 1962-1963 |
| Oversize Box E | 37 | Newspaper Clippings, 1963 |
| 3 | 38 | Newspaper Clippings, 1964-1965 |
| | 39 | Newspaper Clippings, 1966 |

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| | 40 | Newspaper Clippings, 1967 |
| | 41 | Newspaper Clippings, 1968-1969 |
| | 42 | Newspaper Clippings, 1970 |
| Oversize | 43 | Newspaper Clippings, 1970 |
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| 3 | 44 | Newspaper Clippings, 1971 |
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| Oversize | 46 | Newspaper Clippings, 1973 |
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| 3 | 47 | Newspaper Clippings, 1976 |
| | 48 | Newspaper Clippings, 1979 |
| Oversize | 49 | Newspaper Clippings, 1980 |
| Box E | 50 | Newspaper Clippings, 1982-1983 |
| 3 | 51 | Newspaper Clippings, 1982-1983 |
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| Oversize | 61 | Newspaper Clippings, 1990 |
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| 3 | 62 | Newspaper Clippings, 1991 |
| Oversize | 63 | Newspaper Clippings, 1991 |
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| 3 | 64 | Newspaper Clippings- January, 1992 |
| | 65 | Newspaper Clippings- February, 1992 |
| | 66 | Newspaper Clippings- March, 1992 |
| | 67 | Newspaper Clippings- April, 1992 |
| | 68 | Newspaper Clippings- May, 1992 |
| | 69 | Newspaper Clippings- June, 1992 |
| | 70 | Newspaper Clippings- July, 1992 |
| | 71 | Newspaper Clippings- August, 1992 |
| | 72 | Newspaper Clippings- September, 1992 |
| 4 | 73 | Newspaper Clippings- October, 1992 |
| | 74 | Newspaper Clippings- November, 1992 |
| | 75 | Newspaper Clippings- December, 1992 |
| Oversize | 76 | Newspaper Clippings, 1992 |
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| 4 | 77 | Newspaper Clippings, 1993 |
| | 78 | Newspaper Clippings- January, 1994 |
| | 79 | Newspaper Clippings- February 1994 |

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| | 80 | Newspaper Clippings- March, 1994 |
| | 81 | Newspaper Clippings- April, 1994 |
| | 82 | Newspaper Clippings- May, 1994 |
| | 83 | Newspaper Clippings- June, 1994 |
| | 84 | Newspaper Clippings- July, 1994 |
| | 85 | Newspaper Clippings- August, 1994 |
| | 86 | Newspaper Clippings- September, 1994 |
| | 87 | Newspaper Clippings- October, 1994 |
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| | 89 | Newspaper Clippings- December, 1994 |
| Oversize | 90 | Newspaper Clippings, 1994-1995 |
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| | 93 | Newspaper Clippings- February, 1996 |
| | 94 | Newspaper Clippings- March, 1996 |
| | 95 | Newspaper Clippings- April, 1996 |
| 5 | 96 | Newspaper Clippings- May, 1996 |
| | 97 | Newspaper Clippings- June, 1996 |
| | 98 | Newspaper Clippings- July, 1996 |
| | 99 | Newspaper Clippings- August, 1996 |
| | 100 | Newspaper Clippings- September, 1996 |
| | 101 | Newspaper Clippings- October, 1996 |
| | 102 | Newspaper Clippings- November, 1996 |
| | 103 | Newspaper Clippings- December, 1996 |
| | 104 | Newspaper Clippings- January, 1997 |
| | 105 | Newspaper Clippings- February, 1997 |
| 6 | 106 | Newspaper Clippings- March, 1997 |
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| | 108 | Newspaper Clippings- May, 1997 |
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| | 110 | Newspaper Clippings- July, 1997 |
| | 111 | Newspaper Clippings- August, 1997 |
| | 112 | Newspaper Clippings- September, 1997 |
| | 113 | Newspaper Clippings- October, 1997 |
| | 114 | Newspaper Clippings- November, 1997 |
| | 115 | Newspaper Clippings- December, 1997 |
| Oversize | 116 | Newspaper Clippings, 1997-1999 |
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| 6 | 117 | Newspaper Clippings, 1998 |
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| | 119 | Newspaper Clippings, 2000 |
| | 120 | Newspaper Clippings from Media Coverage Report- January, 2000 |
| | 121 | Newspaper Clippings from Media Coverage Report- February, 2000 |

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| | 122 | Newspaper Clippings from Media Coverage Report- March, 2000 |
| | 123 | Newspaper Clippings from Media Coverage Report- April, 2000 |
| 7 | 124 | Newspaper Clippings from Media Coverage Report- May, 2000 |
| | 125 | Newspaper Clippings from Media Coverage Report- June, 2000 |
| | 126 | Newspaper Clippings- October, 2000 |
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| Oversize Box E | 129 | Newspaper Clippings, 2000-2001 |
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| Oversize Box E | 136 | Newspaper Clippings, 2005 |
| 7 | 137 | Newspaper Clippings, 2006 |
| Oversize Box E | 138 | Newspaper Clippings, 2006 |
| 7 | 139 | Newspaper Clippings, n.d. |
| Oversize Box E | 140 | Newspaper Clippings, n.d. |
| 7 | 141 | Press Releases, 1958-1959 |
| | 142 | Press Release, 1961-1963 |
| | 143 | Press Release, 1972-1973 |
| | 144 | Press Release, 1983-1987 |
| | 145 | Press Releases, 1991 |
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| | 147 | Press Releases, 1994 |
| | 148 | Press Releases, 1995 |
| | 149 | Press Releases, 1996 |
| 8 | 150 | Press Releases (Part 1), 1997 |
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| | 152 | Press Releases, 1998 |
| | 153 | Press Releases, 1999 |
| | 154 | Press Releases, 2000 |
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| | 157 | Press Releases, 2003 |
| | 158 | Press Releases, 2004 |

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| | 159 | Press Releases, 2007 |
| | 160 | American Machinist, 1929 |
| | 161 | The Armour Engineer, 1929 |
| | 162 | Chicago Commerce- The Business Magazine of the Great Central Market, 1929 |
| | 163 | Amateur Astronomer, 1931 |
| | 164 | The Architectural Forum, 1931 |
| | 165 | Outdoor America Sportsmen's Show, 1931 |
| | 166 | The Reform Advocate, 1931 |
| | 167 | Zeiss-Werkzeittung, 1933 |
| | 168 | Men and Women's Mathematics Clubs of Chicago- Booth Brochures, 1937-1939 |
| | 169 | Time Magazine, 1939 |
| 9 | 170 | American Artisan, 1941 |
| | 171 | True Magazine, Cover Story, 1959 |
| Oversize | 172 | Adler Expenditures-Legal Notice in Newspaper, 1960 |
| Box E | | |
| 9 | 173 | Parkways- Newsletter for the Chicago Park District Employees, 1961 |
| | 174 | This Week in Chicago, 1961 |
| | 175 | Home and Highway, 1962 |
| | 176 | Illinois Parks Journal, 1962 |
| | 177 | Our Community- Pullman Bank and Trust Company, 1962 |
| | 178 | Sky and Telescope- May, 1962, n.d. |
| | 179 | Space Frontiers, 1963 |
| | 180 | This Week in Chicago, 1963 |
| | 181 | Local 46 Union News, 1964 |
| | 182 | F-F Saver Magazine, 1965 |
| | 183 | Space Frontiers Magazine, 1967 |
| | 184 | Chicago Museums and Museum Campus, 1968-2008, n.d. |
| | 185 | Engineering, 1969 |
| | 186 | Museum News, 1969 |
| | 187 | Sky & Telescope, 1969 |
| | 188 | Members Newsletters (Part 1), 1969-1990 |
| | 189 | Members Newsletters (Part 2), 1969-1990 |
| | 190 | Members Newsletters (Part 3), 1969-1990 |
| 10 | 191 | Members Newsletters (Part 4), 1969-1990 |
| | 192 | Members Newsletters (Part 5), 1969-1990 |
| | 193 | Newsweek, 1970 |
| | 194 | Promenade Magazine, 1970 |
| | 195 | U.S. News and World Report, 1970 |
| | 196 | Zeiss Press Release, c1970 |
| | 197 | Report to Members, 1970-1974 |
| | 198 | Brochure Mockups, 1972-1992 |
| | 199 | The Planetarian, 1973 |
| | 200 | Lakeshore Telephone Directory Cover, 1977 |

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|---------------------------|------------|--|
| | 201 | The Chicago Guide, 1973 |
| | 202 | Architectural Digest, 1973 |
| | 203 | Adler Illustration by Bill and Julie Anderson, 1979 |
| | 204 | University of Chicago-Arc Telescope, 1985 |
| | 205 | Chicago Museums- Promotional Magazines, 1985-1995 |
| | 206 | Philip Fox and Adler Planetarium by David Menke, 1987 |
| | 207 | Sky & Telescope, 1989 |
| | 208 | South Side Planning Board- Newsletter, 1989 |
| | 209 | USSR Academy of Sciences Journal, 1989 |
| | 210 | The Adler Star, 1990-2004 |
| | 211 | Metropolitan Pier and Exposition Authority, 1991 |
| | 212 | Chicago Magazine, 1992, 1999 |
| | 213 | Chicago Tribune, 1992 |
| | 214 | Celestial Calendars, 1992 |
| | 215 | Science News, 1992 |
| | 216 | Secrets of the Stars, 1994 |
| 11 | 217 | Membership Publications and Mailings (Part 1), 1994-1996 |
| | 218 | Membership Publications and Mailings (Part 2), 1994-1996 |
| | 219 | Membership Publications and Mailings (Part 3), 1994-1996 |
| | 220 | Membership Publications and Mailings (Part 4), 1994-1996 |
| | 221 | The Museum Journal, 1995 |
| | 222 | Press Packets, 1995-2003 |
| 12 | 223 | Outer Space Never Sounded Like This by Roy Koelin, 1996 |
| | 224 | Source Guide, 1997 |
| | 225 | Astronomy Magazine, 1997, 2001 |
| | 226 | The Chief Engineer- June, 1998 |
| | 227 | Chicago Official Visitors Guide, 1998 |
| | 228 | Chicago Tribune, 1998 |
| | 229 | New York Times, 1998 |
| | 230 | Non-traditional Media, 1998 |
| | 231 | Media Coverage Report, December-March, 1998-1999 |
| | 232 | Project Millennium, 1998-1999 |
| Oversize Box E | 233 | The Adler Star, 1998-2008 |
| 12 | 234 | Buhl Planetarium Webpage Dedication to the Adler Planetarium, 1999 |
| | 235 | Media Coverage Report April-June, 1999 |
| | 236 | Media Coverage Report, July-September, 1999 |
| | 237 | Media Coverage Report, October-December, 1999 |
| 13 | 238 | Michigan Living, 1999 |
| | 239 | Museum Campus Project- Every Explorer Knows, 1999 |
| | 240 | Museum Campus Chicago Information Manual, 1999 |
| | 241 | October Sky, 1999 |
| | 242 | Popular Mechanics- May, 1999 |
| | 243 | Radio Disney, 1999 |
| | 244 | Theaters of Time and Space: The American Planetarium |

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| | | Community 1930-1970 by Jordan D. Marche, 1999 |
| | 245 | TV/Media Radio Reports, 1999-2000 |
| Oversize | 246 | The Chronicle Review, 2000 |
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| 13 | 247 | Logos Magazine, 2000 |
| | 248 | Media Coverage Report, December-June (Part 1), 2000 |
| | 249 | Media Coverage Report, December-June (Part 2), 2000 |
| | 250 | Media Coverage Report, December 2000 |
| | 251 | Media Monitoring Report, 2000 |
| | 252 | Museums Get \$9 Million Boost (Article Reprint), 2000 |
| | 253 | Museum Week, 2000 |
| | 254 | The New Yorker- April, 2000 |
| | 255 | New York Times- Inside the Arts Club, 2000 |
| | 256 | New York Times Web article, 2000 |
| | 257 | The Trumpet Newsletter, 2000 |
| | 258 | Where Chicago, 2000 |
| | 259 | DK Eyewitness Travel Guides- Chicago 2001 |
| | 260 | Escapades from the Story of Time Press Kit, 2001 |
| | 261 | Natural History, 2001 |
| 14 | 262 | North Shore Magazine, 2001 |
| | 263 | Promotional Packet, 2001 |
| | 264 | Romantic Traveling, 2001 |
| | 265 | Advertisement Proofs, 2001-2002 |
| | 266 | Advertising Agreements, 2001-2003 |
| | 267 | Passport to Chicago, 2001-2003 |
| | 268 | Play On Chicago, 2003 |
| | 269 | Outlook, 2003-2004 |
| | 270 | Company, the World of Jesuits and Their Friends, 2004 |
| | 271 | The Manuscript Society News, 2004 |
| | 272 | University of Chicago Magazine, 2004 |
| | 273 | 75 th Anniversary Press Kit, 2005 |
| | 274 | American Way, 2005 |
| | 275 | Crain's Chicago Business, 2005 |
| | 276 | Media Highlights- July-December, 2005 |
| | 277 | This Week in Chicago, 2005 |
| | 278 | Time Out Chicago, 2005 |
| | 279 | Commemorative Calendars, 2005-2008 |
| | 280 | Adler e-News, 2006 |
| | 281 | Chicago Tribune- online edition, 2006 |
| | 282 | Silk Road Chicago Express Passport, 2006 |
| | 283 | This Week in Chicago, 2006 |
| | 284 | Time Out Chicago, 2006 |
| | 285 | Univision, 2006 |
| | 286 | Media Coverage- Mapping the Universe Exhibit, 2007 |
| | 287 | RR Donnelley Archive Exhibit, 2007 |
| | 288 | Shoot for the Moon- Final Media Report (Part 1), 2007 |

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| 15 | 289 | Shoot for the Moon- Final Media Report (Part 2), 2007 |
| | 290 | The Weather Channel, 2007 |
| | 291 | Advertisement Photocopy, n.d. |
| | 292 | Booklets on Astronomical Topics, Prepared by Adler Staff (Part 1), n.d. |
| | 293 | Booklets on Astronomical Topics, Prepared by Adler Staff (Part 2), n.d. |
| | 294 | Booklets on Astronomical Topics, Prepared by Adler Staff (Part 3), n.d. |
| | 295 | Booklets on Astronomical Topics, Prepared by Adler Staff (Part 4), n.d. |
| | 296 | Chicago Leaders- Grunsfeld, n.d. |
| | 297 | Let's Look at the Stars, n.d. |
| | 298 | Museum Maps, n.d. |

Series XVI Annual Reports, 1976-2006

This series consists of the full run of Annual Reports published for museum donors annually from 1976 to 1999 and in 2005 and 2006. The reports provide financial summaries and detail revenue and expenditures. They also include lists of trustees, benefactors, and staff. The front covers of the reports from 1976 to 1999 highlight artifacts contained within the Adler's collection. This series is arranged chronologically.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|-------------------|----------------------|-----------------------|
| 1 | 1 | Annual Report, 1976 |
| | 2 | Annual Report, 1977 |
| | 3 | Annual Report, 1978 |
| | 4 | Annual Report, 1979 |
| | 5 | Annual Report, 1980 |
| | 6 | Annual Report, 1981 |
| | 7 | Annual Report, 1982 |
| | 8 | Annual Report, 1983 |
| | 9 | Annual Report, 1984 |
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| | 22 | Annual Report, 1997 |

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| 23 | Annual Report, 1998 |
| 24 | Annual Report, 1999 |
| 25 | Annual Report, 2005 |
| 26 | Annual Report, 2006 |

Series XVII 3D Items & Ephemera, 1930-2006

A variety of 3-dimensional items are included in this collection as well as souvenir ephemera i.e. postcards. This particular series is defined by the format of the material rather than the content. These items have historical significance or connections with the Adler Planetarium. They are listed chronologically in this finding aid.

| <u>Box</u> | <u>Folder</u> | <u>Content</u> |
|-------------------|----------------------|--|
| 1 | 1 | Postcards with Related Correspondence, 1930, 2000, 2006 |
| Oversize | 2 | 1st Adler Admission Ticket- May 12 and accompanying correspondence, 1930, 1934, 1997 |
| Box F | | |
| Oversize | 3 | Copper printing plate for Guidebook, 1932 |
| Box I | 4 | Copper printing plate for Guidebook, 1932 |
| | 5 | Copper printing plate for Guidebook, 1932 |
| | 6 | Copper printing plate for Guidebook, 1932 |
| | 7 | Copper printing plate for Guidebook, 1932 |
| | 8 | Copper printing plate for Guidebook, 1932 |
| | 9 | Copper printing plate for Guidebook, 1932 |
| | 10 | Copper printing plate- Map of Chicago, 1933 |
| Oversize | 11 | 2 Metal printing plates for the cover of the American Association for the Advancement of Science and Associated Societies General Program and Handbook, 1933 |
| Box G | | |
| Oversize | 12 | Copper printing plate for Guidebook, 1933 |
| Box I | | |
| 1 | 13 | Postcards with Related Correspondence, 1933, 1992 |
| | 14 | Postcard with Related Correspondence, 1937 |
| | 15 | Postcards with Related Correspondence, c1940, 2005 |
| Oversize | 16 | Promotional Posters, 1962-1999 |
| Box I | 17 | Sign Commemorating Copernicus Statue Installation, 1973 |
| Oversize | 18 | 7 Commemorative Medals produced by the Franklin Mint feature the image of the Adler building on one side and Comet Kohoutek on the other, 1973-1974 |
| Box H | | |
| 1 | 19 | Photo Template for Planetarium Needlepoint, 1974 |
| Oversize | 20 | Adjustable Calendar Souvenir, 1973-2000, 1979-2006 |
| Box H | | |
| Oversize | 21 | 65 th Anniversary Plaque- Original brick piece from Adler Planetarium, 1995 |
| Box F | | |
| Oversize | 22 | Color Print of Museum Campus by Klunk, 1999 |
| Box I | | |
| 1 | 23 | Postcards, 1999 |

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| | 24 | Ribbon- Grand Re-opening Ribbon Cutting, 1999 |
| Oversize | 25 | Sci-Fi Spectacular Promotional Packet, 1999 |
| Box F | | |
| 1 | 26 | Aliens Invasion at the Adler Stickers, 2002 |
| Oversize | 27 | Frisbee c.1999 given to Bruce Stephenson as a prize, 2004 |
| Box F | 28 | Brass desk accessory featuring a carved horizon line and exterior view of the Adler, n.d. |
| | 29 | Century of Progress Commemorative Crumb Pan and Scoop, n.d. |
| | 30 | Commemorative Piece- 1 Ounce Silver, n.d. |
| Oversize | 31 | Commemorative Acrylic Glass block with piece of the dome, n.d. |
| Box I | 32 | Copper printing plate-Small image of Museum, n.d. |
| 1 | 33 | Girl Scout Patch Commemorating Adler Planetarium, n.d. |
| Oversize | 34 | Halley's Comet is Coming Souvenir Pins, n.d, |
| Box F | 35 | Like Halley's Comet Souvenir Pins, n.d. |
| Oversize | 36 | Matted Overhead Photograph of Original Building, n.d. |
| Box I | | |
| 1 | 37 | Planetarium Notecards, n.d. |
| | 38 | Postcards, n.d. |
| | 39 | Planetarium Symbol- Original Artwork, n.d. |
| | 40 | Postcards with Related Correspondence, n.d. |
| Oversize | 41 | Postcards-Uncut Proof Sheets, n.d. |
| Box E | | |
| Document | 42 | Poster- Bringing the Universe Down to Earth, n.d. |
| Drawer 1 | | |
| 1 | 43 | Printed Images of Building, n.d |
| Oversize | 44 | Souvenir Pana-View Slides from Adler Planetarium, n.d. |
| Box H | | |
| 1 | 45 | Window Decal, n.d. |
| Oversize | 46 | Metal ashtray with image of the Adler Planetarium, n.d. |
| Box F | | |